



BERKS COUNTY CHAPTER #179
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BOARD OF DIRECTORS Meeting Minutes
January 21, 2020
Wyomissing Restaurant & Bakery

Invitees: Shane Keller, Jenny Batista, Bonnie Gruber, Beth Shartle, Debbie Ramsey, Krista Pauley, Whitney Rahman, Bob Orzechowski, Chuck Holder, Bill Gage, Susan Curtis, Denise Lee, Beth Berrett, Wendy Button, Audra Donato, Nic Thomas, Claudia Wert

Attendees: Shane Keller, Jenny Batista, Bonnie Gruber, Beth Shartle, Debbie Ramsey, Krista Pauley, Whitney Rahman, Bob Orzechowski, Chuck Holder, Denise Lee, Nic Thomas

1. 7:38 am – Shane Keller – Called to order
2. Approval of the December 17, 2019 Board Meeting Minutes – Bob Orzechowski and Bonnie Gruber
3. Review of November 26, 2019 Lunch & Learn Critiques

	Met	Exceeded
Interest to Me:	6	11
Met my Needs:	8	9
Presenter:	5	12
Comments: Thank you! (3)Very Helpful, (2) Great Presenter		

4. Review of December 10, 2019 General Meeting Critiques

	Met	Exceeded
Interest to Me:	11	33
Met my Needs:	13	31
Presenter:	8	36
Comments: (12) Great, Interesting Presentation, (11) Creative, Fun Treat, (2) Whitney was great, (2) Interaction w/audience, (2) very helpful information and entertaining		

5. Review of January 14, 2020 General Meeting Critiques – tabled to February meeting

6. Treasurer's Report

Opening Balance \$23,725.00
Income \$7,659.18
Expenses \$8,764.81
Ending Balance \$22,619.37

The above figures include the monies in the D&I account. In the future, the general and D&I accounts will be reported separately.

2020 Budget/2019 Budget to Actual Review – tabled to the February meeting

7. Committees and Chairs:

- a. Administrator – Website (Wendy Button) – no report
- b. BCTV (Bob O)
 - The January broadcast featuring panelists Kamila DeAngelis and Susanna Foltz, Esq. went well. The next broadcast is scheduled for March 10th hosted by panelists Chet Mosteller and Bob O on the topic of benefits.
 - Bob O. will research a SHRM back drop to be used during the broadcast.
- c. Certification – Study Group (Bob O)
 - 5 participants registered for the Spring study group. Bob is in the process of scheduling facilitators. The study group will begin February 6 and run for 13 sessions.
- d. Chapter of the Year (Jessica/Debbie) – no report
- e. Compliance (Susan Curtis)
 - Shane confirmed with Susan that the Chapter is in compliance.
- f. Diversity & Inclusion (Denise Lee)
 - The December 18th meeting report is available.
 - The committee is looking for presenters.
- g. Engagement Committee/Marketing (Nic Thomas)
 - Wendy created a personal LinkedIn page for the Chapter (SHRM Berks Chapter). 30 connections are needed to create a company page. The purpose of this page is to create a public face for the Chapter. Nic will forward the link to Board members.
- h. Historian (Claudia Wert) – no report
- i. Hospitality / Membership (Bill Gage) – no report
- j. Legislative/A-Team (Whitney/Audra) - no report
- k. Programming / Speaker Contact (Krista Pauley)
 - Krista distributed a current program schedule.
 - Waiting for a confirmation from May's speaker.
- l. Sponsorship / Community Relations (Chuck Holder)
 - The Chapter mixers will be held on March 20 and October 23.
 - Chuck will advertise Chapter events.

8. New Business:

a. Scholarship Committee Mission Statement –

- A motion was made by Chuck Holder to approve the Mission Statement presented by Bob O. at the December 2019 Board meeting. The motion was seconded by Bonnie Gruber, and approved unanimously by the Board.
- A budget of \$2,000 was established for the Scholarship Committee.
- The Chapter has a duty to educate its members about the scholarship. Bob O. will contact the SHRM Foundation for literature to hand out at meetings.

b. SHAPE Report – Due 1/31

- Jenny is working on completing the report. Once the SHAPE Report is complete, the Chapter can apply for the EXCEL Award (due 3/15).

c. LinkedIn Group – A post from Annmarie Dallao promoting a free seminar that her husband is offering on cannabis in the workplace was removed due to a conflict with the Chapter's January Lunch & Learn topic.

d. Discussed the development of a non-member policy.

9. Next General Meeting – February 11th – IT Safety & Security for the HR Professional, presented by the Valender Group

10. Lunch and Learn – January 28th – Getting Comfortable with Cannabis, presented by Grace Nguyen Bond, Esq.

11. Next Board Meeting – February 18th at EnerSys

12. Motion to adjourn – 8:24 a.m. - unanimous