HUMAN RESOURCE DIRECTOR

The City of Reading seeks a Human Resource Director. Responsibilities include overseeing daily operations within the HR division, administering policies & procedures, programs and practices, planning, organizing, training, development, employee relations, benefits and compensation. The Director participates in division’s annual budget preparation; labor relations; administers City personnel system subject to provisions of law, Charter or Ordinance. Minimum of 5 years exempt level Human Resources work with a 3 years in a unionized workforce. PHR/SPHR certification preferred, or must be obtained within 6 months of hire. Please see our website for more details at [www.readingpa.gov](http://www.readingpa.gov). Email letter, application and current resume to [jobs@readingpa.gov](mailto:jobs@readingpa.gov).