BERKS COUNTY CHAPTER #179

**DIVERSITY & INCLUSION COMITTEE MEETING MINUTES**

February 28, 2017

8 AM – Mosteller & Associates’ Training Facility

###### Conference Call In: 866.906.9888 Passcode: 8138249#

**Committee Members:** Sean Landrigan, Robert Orzechowski, Cathy Weist, Raquel Lopez, Kristi Gage, Lavinia Ritter, Juliee Faney, Jenny Batista, Kelly Kozik, Denise Lee

* Review of Minutes for Committee Meeting held on 1/23/2017 – accepted by Committee
* Vision & Mission of D&I Committee
	+ Kristi updated the Mission Statement and reviewed with Committee
	+ Committee voted on Suggested Language #1
	+ Kriste revised and forwarded the Mission Statement to the Board
	+ Pending Board approval
* Diversity and Inclusion Survey
	+ It was discussed that the Board will be sending a General Feedback Survey to the Membership at the end of March
	+ The D&I Survey questions will be revised with a plan to distribute in April or May after review by the Board
	+ Kristi will donate a Gift Certificate to be raffled to incent membership to complete the survey – Thanks Kristi
* “Diversity” tab on Chapter Website
	+ Request to change the “Diversity” Tab to “Diversity & Inclusion”
	+ Change Diversity & Inclusion Committee Chair
	+ Allow Committee the opportunity to add new note-worthy articles each month – attached 2 articles
	+ Additional links that we believe would benefit the membership
		- CareerLink® Berks County <http://www.co.berks.pa.us/dept/careerlink/Pages/default.aspx>
		- Berks County Workforce Development Board  <http://www.co.berks.pa.us/Dept/WDB/Pages/default.aspx>
		- America’s Job Exchange <http://www.americasjobexchange.com/>
		- Job Accommodation Network <https://askjan.org/>
	+ A link to direct members to our LinkedIn Page as we will place a D&I question each month
* Monthly Updates at Chapter Meetings
	+ Diversity Ball will be introduced at the March 14 meeting
	+ Kelly to resend questions
* Other Chapters’ Diversity Committees
	+ Lancaster Chapter, Chairperson Dave Weissglass, interested in working with us
	+ Lehigh – Juliee attending meeting – will provide an update at next meeting
* LinkedIn – Start a conversation
	+ New conversation will be started each month
		- Sean – March
		- Jenny – April
		- Kelly – May
		- Lavinia – June
		- Raquel - July
	+ Chapter Board Meeting
		- March 21, Wyomissing Family Restaurant @ 7:30 AM – Kristi to attend for Denise
* Webinar today from 3 – 4 PM: "The Future of Diversity and Inclusion: Using People Science to Strengthen Hiring, Retention and Teamwork" presented by HR Certification Institute – Still time to register

<https://hrci.peachnewmedia.com/store/seminar/seminar.php?seminar=87084>

Next Meeting:

* + March 29 – 8 AM

#### Mosteller & Associates

Minutes respectfully submitted by Denise Lee