BERKS COUNTY CHAPTER #179

**DIVERSITY & INCLUSION COMITTEE MEETING MINUTES**

June 1, 2017

8 AM – Mosteller & Associates’ Training Facility

###### Conference Call In: 866.906.9888 Passcode: 8138249#

**Committee Members:** Sean Landrigan, Robert Orzechowski, Cathy Weist, Raquel Lopez, Kristi Gage, Lavinia Ritter, Juliee Faney, Jenny Batista, Kelly Kozik, Denise Lee

* Committee Meeting Minutes of 5/2/2017 were reviewed and accepted.
* Diversity and Inclusion Survey: Survey was revised and will be forwarded to the committee for final review. It will then be forwarded to the Board for approval. Survey will remain open from June 12 - 30.
* “D&I” page on Chapter Website has been updated. Wendy did an excellent job.
* Chapter Meeting:
  + - Jenny was thanked for doing an excellent job on the name tags and lanyards.
    - Lavinia will provide the update at the next general meeting.
      * Raquel – July
      * Juliee - August
    - Diversity Ball: Sean will throw the ball to Lavinia.
* Other Chapters’ Diversity Committees:
* Lancaster Chapter - no update
* Lehigh Valley - Kelly attended a seminar in Lehigh
* Chester County – no update
* Articles of Interest: Jenny will forward to committee.
* Mujer Event: Jenny and Kelly attended and commented that it was a great event.
* 2017 - 2018 Presentation or Training:
  + March 2018 was selected
  + Possible topics
* Interactive meeting
* Case studies
* On-boarding
* Mindset change
* Role plays
* Speed learning vs round table discussion
* Lunch & Learn was discussed for 2017 - 2018.
* Open Items:
  + Penske & Wawa: Will continue monitoring.
  + Women2Women: Denise reached out to Karen Marsdale and attended the event on May 10.
  + Committee will determine purpose and assign members to contact other diversity related groups which may include the following: Hispanic Center, Young Professionals, Latino Chamber, Encompass, CNA, Latino Chamber, Joe Amprey, etc.
  + Board was asked if it was feasible to use PayPal of some form of on-line payment. Board will review again.
* New Business
  + - May 31 Board Planning Meeting was discussed
    - SHRM's 2017 Diversity & Inclusion Conference October 23-25, 2017 | San Francisco, CA. Registration will be open in June 2017 - recommendation for a committee member to attend.
* Parking Board Items:
  + - Sean presented the possibility of getting involved in Community Outreach. This may be addressed at a later date.
* Next Meeting Date: **July 6 – 8 AM @ Mosteller & Associates.**

Respectfully submitted by: Denise Lee