

MIRIAH ANN MARSHALL

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OBJECTIVE

I am seeking a company where I can use my experience and education to help the company meet and surpass its goals as a human resource professional. Special interests include: organizational management, recruiting, training, career development, and emphasis on culturally changing organizations.

VALUE PROPOSITION SUMMARY

Dedicated goal-oriented professional with an academic foundation in human resource management, complimented with over 7 years of work experience in several facets such as human resources and customer service. Partners well with others to meet a common goal. Possess spirited optimism, self-discipline, and an excellent work ethic.

EDUCATION

The Pennsylvania State University Reading, PA
Bachelor of Science in Business with Management & Marketing Option
Emphasis in Human Resource Management

Expected graduation December 2018
GPA 3.90 Dean's List

SKILLS

Responsible, energetic, empathic individual who is eager to work together with a team but also not afraid to take charge as a leader of a group. Highly dedicated/motivated, detail-orientated with the ability to adapt quickly to changing environments in a professional and efficient manner.

- Excellent communication/public speaking and written skills
- Strong cultural competency
- Knowledgeable with MS Excel, Power Point, Word, and Outlook and familiar with Microsoft Project

RELEVANT EXPERIENCE

Student Veterans of America PSU Berks – Public Relations Officer **September 2018- present**

- Manage social media planning for execution of marketing strategies and community management

Social Entrepreneurship Leadership Project- Disconnected Workforce **August 2018- present**

- Researching and executing a plan to reconnect the disconnected youth in the workforce

EnerSys World Headquarters - Human Resources Intern **January 2018 –July 2018**

- Administrative and clerical support to Human Resources staff
- Manage confidential company information for 9,500 employees
- Assisted with creation of global training videos: performance management and compensation
- Arranged in-person interviews with select applicants and worked closely with hiring managers on staffing needs
- Entered and maintained employee data in HRIS for assigned location, included, but not limited to new hire, job changes, and termination processing

Student Veterans of America PSU Berks - Career Development Officer **January 2018 – September 2018**

- Providing resources for student veterans, dependents, and veterans within the community
- Collects and disseminates information pertaining to resume building, job fairs, and career opportunities

Pennsylvania State University, Wyomissing, PA

Be Bold Take Charge (Health Project)

Fall 2016

- Organized and led a group of five team members in conjunction with Penn State Health St. Joseph
- Interviewed several individuals to gain perspective of the community
- Researched statistical data to aid in producing campaign tools

Reading Public Museum– Event Rentals Intern

May 12, 2016- July 23, 2016

- Supervised 15 team members to successfully execute 14 unique events servicing 800 customers
- Delegate tasks to Museum maintenance staff and security

ADDITIONAL EXPERIENCE

TEDxPSUBerks – Co-Curator & Director of Partnerships

January 2018- present

- Lead a team of 26 individuals and developed partnerships with local businesses

Wendy's Chesapeake, VA

May 2009-September 2015

- Crew Trainer, Cross-trained in all positions

SCHOLARSHIPS, AWARDS, AND SOCIETIES

- Society for Human Resource Management member (SHRM)
- Phi Kappa Phi Honor Society