

Saige E. Yoder, aPHR

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Education

The University of Scranton, Scranton PA

Bachelor of Science: Human Resources Studies

May 2023

- Business and Psychology Minors
- Cumulative GPA: 3.78/4.00; Dean's List (8/8 semesters); Omega Beta Sigma Women in Business Honor Society

Relevant Experience

The University of Scranton Panuska College of Professional Studies, Scranton, PA

Associate Dean Search Committee Member

December 2022-March 2023

- Received diversity training on equitable selection practices to use in the interview process
- Reviewed candidate applications and determined candidates to interview based on meeting position requirements
- Interviewed candidates over video and determined candidates to move onto the second round of interviews

The University of Scranton Center for Career Development, Scranton, PA

Career Relations Intern

August-December 2022

- Facilitated a small group resume workshop for undergraduate students to help them build a resume
- Assisted in the preparation and running of on-campus Career Expos as well as employer visits on campus
- Researched and analyzed alumni outcomes and university expo's best practice in preparation for future expos
- Assisted in the recruiting and interview process for incoming interns

Penske Logistics, Reading, PA

Human Resources Intern

May-August 2022

- Created position descriptions and career maps for operational leadership roles by conducting interviews with high-performing employees
- Collaborated with other HR interns to lead the Corporate Internship Program to create meaningful events for 56 interns throughout the summer
- Prepared information packets regarding wage changes to be sent out to approximately 1000 employees

Work Experience

Shillington Pool, Shillington, PA

Assistant Manager

May 2021-August 2022

- Supervised and delegated tasks to lifeguards on daily pool maintenance duties and conducted lifesaving drill training with lifeguards.
- Reduced conflict between pool patrons and conveyed information to the public and employees.
- Identified and solved problems with the pool.

Shillington Streaks Swim Team Coach

June-August 2018-2019, 2021

- Collaborated with the team's board to make decisions regarding the team.
- Identified alternative solutions to swimmers struggling.
- Worked with swimmers to set goals and create plans to achieve them.

Leadership

The University of Scranton Student Government

Class of 2023 Senator

May 2022-May 2023

- Represented and advocated for The University of Scranton student body
- Served as a liaison to The University of Scranton Programming Board as a part of the Athletics and Programming Committee

Activities and Volunteer

NCAA Division III Swim Team, member

October 2019-February 2023

The United Way of Berks County